

**BASD Enrollment Review Committee Minutes**  
**Education Center**  
**October 13, 2015**

In attendance:

**Committee Members Present**

Jill Dennin – Chair  
Christine Neiman  
Donna Usavage

**Administration**

Robert Scoboria

There were three members of the public in attendance including BASD Board Members Mr. Elsier and Mr. Landino.

- I. The meeting was called to order by Mrs. Dennin at 6:00 p.m.
- II. Pledge of Allegiance and moment of silence were completed.
- III. Mrs. Dennin welcomed everyone to the Ad-Hoc Enrollment Review Committee. Mrs. Dennin reviewed the Board action from May 26, 2015 and approved timeline which defines the purpose for this committee.

*Taken from the May 26, 2015 SUPERINTENDENT'S REPORT - Item #8*

8. **ELEMENTARY ENROLLMENT STUDY**  
**INFORMATION:**

*The Boyertown Area School District has completed facilities and demographics studies. This information serves to guide the Board of School Directors and Administration as decisions are made to continue to provide educational facilities for our students. A need has been identified to study our long-term needs at our elementary level. Administration is proposing a process that ensures appropriate resources and information is in place to thoroughly study these needs, involves stakeholders with opportunities to provide input and develops options for the Board of School Directors to consider. A timeline has been developed to detail the steps Administration proposes to evaluate and address our elementary enrollment needs.*

**RECOMMENDATION:**

*That the Board of School Directors approves the proposed timeline for the study of the District's elementary enrollment needs. The Board President will establish an ad hoc committee to work with Administration to study these needs, consider options, and make recommendations to the Facilities Committee / Board of School Directors.*

- IV. The Committee determined that Mr. Scoboria will compile minutes, review with Chair Mrs. Dennin, share with Committee for approval at the following meeting and make available to the public on the District website.
- V. The Committee reviewed availability dates for meetings. Direction was given to use Tuesday evenings. Mr. Scoboria will reserve available Tuesday meetings and email the proposed dates to the Committee so they can be shared with the public.

VI. The Committee reviewed sources of information.

- PEL Demographics Study completed February 2015 – Committee will review this document at the next meeting.
- EI Associates 2012 Feasibility Study – Committee will review this document at the next meeting and review information regarding how this study could be updated.
- Hanover Research – Administration is working with Hanover to prepare a summary of research related to class size, school size, transportation input and enrollment options to consider. This information should be available for the next committee meeting.
- Stakeholders Input/Survey – The Committee expressed interest in conducting a survey. Hanover will assist the Committee with the construction of the survey. The Committee will discuss this further at the next meeting. Administration will use HSA meetings to share updates on the Committee’s work.
- Transfinder – Administration will demonstrate the capabilities of the Transfinder program at the next meeting. Administration will share information collected from local school districts regarding resources used for this purpose.

VII. Public Comment

- Linda Curry spoke and asked if handouts will be available at meetings, who is Hanover, does the District have a contract with Hanover, expressed concern with ensuring people can’t complete a survey multiple times and encouraged the Committee to consider the financial impact of recommendations.

VIII. Adjournment

- Meeting was adjourned at 6:51 p.m.